



Job Description, Equipment Rebuilding Supervisor

- Reports to: Greg Sanchez, Production Manager
- Title: Rebuilding Supervisor
- Number of reports: 1 – 2

Minimum Job Qualifications

- Must be punctual and conscious of time.
- Must read and understand the company handbook and policies as well as align with company vision and values.
- Possesses the ability to read and write as well as follow instructions and interpret manuals used for the repair/assembly of equipment.
- Have a basic knowledge of computers and know how to use them.
- Is proficient in the operation of a variety of hand, electric and air powered tools.
- Shows proficiency in operating micrometers, calipers, dial indicators and other precision measuring instruments.
- Demonstrates good interpersonal skills and demonstrates the ability to work effectively as a team member.
- Demonstrates a willingness to learn as well as demonstrate manual dexterity.
- Possesses some previous mechanical experience and/or training.
- Must be able to lift at least 50 lbs.

Essential Job Functions

- Accepting of assistance and instruction in daily activities as well as input and knowledge from peers that would not be in conflict with company policy or safety regulations.
- Maintain appropriate knowledge and ability levels to efficiently perform all assigned tasks and utilize this knowledge base to perform new/unfamiliar tasks proficiently.
- Maintain a satisfactory level of individual and team performance as required to meet production goals while following appropriate procedures and all pertinent safety rules and requirements.
- Have an interest and understanding of how things work, including basic engineering and imagination to help provide solutions.
- Know how to read and understand a CAD machine print submitted by the engineers.
- May be asked to help evaluate the status of mechanical equipment and make repair recommendations as well as perform any needed repairs.

- May be asked to conduct various basic analysis to determine the most cost effective means of maintenance, repair or replacement of equipment.
- May be asked to assist in the preparation of bids to build equipment as needed or directed by manager and/or sales associate.
- May be asked to provide emergency field assistance to disabled equipment as needed or guide others in the repair of such equipment.
- Learn what type of pump is used for what type of application.
- Learn pump part's names, where they go, and what they do.
- Learn how to read and find information in a pump rebuild manual (e.g. power end lubrication specs and requirements).
- Responsible to make sure all parts and repairs needed to complete a project are ordered in a satisfactory time frame to meet production schedules.
- Responsible for coordinating with the blast, paint, machining and fab department supervisor, any work that will require a technician from those departments to be involved.
- Resolve parts and/or design problems by communicating with the project manager and/or engineer in charge.
- May be asked to take charge of any required alterations to dimensions and/or parts to meet specifications.
- Is responsible to make sure all reports and documentation are being filled out and properly filed. This includes but is not limited to rebuild reports, QA reports and financial analysis of a project as required by the production manager.
- Notifying direct report, sales manager and inventory manager when a project is rebuilt.
- May be asked to open new work orders as requested by production manager.
- Required to attend work order initiation meetings as directed by production manager.
- Required to attend weekly production meetings and give an update of progress on any project you are responsible for.
- May be asked to assist production manager in setting team member's hours and schedules.
- Access those team members you are responsible for and conduct annual reviews.
- Be present for job interviews of individuals applying for the pump tech position and assist in the hiring process as needed.
- Learn Outlook email and Excel spreadsheet basics.
- Learn to be proficient with project managing and using project management software as required by production manager.

Benefits: - Competitive salary - PTO (Sick and personal) - Paid Holidays - Medical and Dental Plans - Company Paid Life Insurance

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expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Power Zone Equipment's employees to perform their job duties may result in discipline up to and including discharge.

Job Type: Full-time

Experience:

High School Diploma and prior job experience.

Must be able to pass a pre-employment drug screen.

Job Type: Full-time

Job Location:

- Center, CO 81125

Required education:

- High school or equivalent

Please contact us for more information if needed.